

COURSE UNIT (MODULE) DESCRIPTION

Course unit (module) title	Code
Program and Project Management in the Public Sector Organizations	

Lecturer(s)	Department(s) where the course unit (module) is delivered
Coordinator: PhD candidate L. Jurkonis	Institute of International Relations and Political Science

Study cycle	Type of the course unit (module)
Second	Elective

Mode of delivery	Period when the course unit (module) is delivered	Language(s) of instruction
Seminars, self-study	3 semester	English

Requirements for students	
Prerequisites:	Additional requirements (if any):

Course (module) volume in credits	Total student's workload	Contact hours	Self-study hours
5	160	32	128

Purpose of the course unit (module): programme competences to be developed		
<p>The purpose of the course is to provide students with in-depth knowledge of project management, to develop students' skills necessary for project management and understanding of specific public sector management aspects, do develop their understanding of public organizations operational framework. The course examines practical approach to managing projects, focusing on organizing, planning, and controlling the efforts of the project in public sector organizations.</p> <p>This course aims to develop a set of subject specific competences, such as the ability to explain the main principles of programme management, ability to recognize and describe key management issues, ability to evaluate situations and decisions relevant to successful project management in public sector, ability to explain the relationship between different aspect of public sector management, ability to analyse practically the problems of public sector management and present comprehensive project management solutions, also, generic competences: ability to work and study individually and in groups, ability to present findings in coherent written form, ability to gather appropriate information, ability to analyze problems in a critical/creative way.</p>		
Learning outcomes of the course unit (module)	Teaching and learning methods	Assessment methods
Will be able to explain the key principles of program and project management	Face-to-face lectures, discussion-based seminars, independent reading.	Assessment of work during the seminars, exam.
Will be able to identify, analyse and prioritize issues external to the project and develop mitigation plans	Preparation of presentation and written assignment.	Assessment of work during the seminars (presentation) and written assignment.
Will be able to present the main forms and methods of project or programme organization	Independent reading, research methods (texts analysis, preparation of presentation and written assignment)	Assessment of work during the seminars (presentation), written assignment.
Will be able to raise politically substantial questions that effect processes of project management in public sector organizations	Problem-based teaching, group discussions, exam	Assessment exam and work during the seminars
Will be able to prepare and asses projects	Preparation of written assignment, independent reading.	Assessment of written assignment.
Will be efficient in collecting relevant data, analysing and evaluating information	Preparation of written assignment, independent	Assessment of written assignment.

					reading.	
Content: breakdown of the topics	Lectures	Seminars	Contact hours	Self-study hours	Assignments	
1. Introduction. Course subject, objectives and requirements of the further discussions. The main concept of the course		2	2		-	
2. The concept of the Project and its management.		4	4	6	Compulsory readings and analysis of the texts: HRA Consulting: Michael Harding Roberts' Project Management Book: "Chapter 1 - Introduction and Principles" Duffy, M.G., Managing Projects: Expert Solutions to Everyday Challenges. Boston: Harvard Business School Press, 2006.	
3. The purpose of the Project, key elements of Project management.		2	2	6	Compulsory readings and analysis of the texts: Strategic Planning for Project Management Using a Project Management Maturity Model by Harold Kerzner	
4. Description of roles in the project management		2	2	6	Compulsory readings and analysis of the texts: Proceedings of Government/Industry Forum: The Owner's Role in Project Management and Preproject Planning (Compass series) by: Committee for Oversight and Assessment of U.S. Department of Energy Project Management	
5. Project initiation		2	2	6	Compulsory readings and analysis of the texts: A Guide To The Project Management Body Of Knowledge (PMBOK Guides) 3rd edition 2004 by: The Project Management Institute Writers en Project Management Institute	
6. Project boundaries and its content		2	2	6	Compulsory readings and analysis of the texts: Dr. Donald J. McCubbrey (ed.)'s Project Management 101: "Operations Management: Special Topic: Total Quality Management" http://www.saylor.org/site/wp-content/uploads/2014/01/BUS402-1.3-m35447-1.4-CCBY.pdf	
7. Management the project scope		2	2	6	Compulsory readings and analysis of the texts: Project Management: from Simple to Complex: "Chapter 1: Introduction to Project Management" http://www.saylor.org/site/textbooks/Project%20Management%20-%20From%20Simple%20to%20Complex.pdf	
8. Project shedule		2	2	6	Compulsory readings and analysis of the texts: Effective Project Management, 2nd Edition, Robert K.; Ph.D. Wysocki; Robert; Jr. Beck; David B. Crane	

9. Resource and cost planning		2	2		Compulsory readings and analysis of the texts: Effective Project Management, 2nd Edition, Robert K.; Ph.D. Wysocki; Robert; Jr. Beck; David B. Crane
10. Risk management		2	2	6	Compulsory readings and analysis of the texts: A Guidebook of Project & Program Management for Enterprise Innovation Volume I http://www.pmaj.or.jp/ENG/P2M_Download/P2MGuidebookVolume1_060112.pdf
11. Communication in organisation		2	2	6	Compulsory readings and analysis of the texts: Ralph L. Kliem, PMP, Effective Communications for Project Management, CRC Press, 2007.
12. Progress control and change management		4	4	6	Compulsory readings and analysis of the texts: Rory Burke, Project Management: Planning and Control Techniques, J. Wiley, 1999.
13. Project completion		2	2	6	Compulsory readings and analysis of the texts: Eric Verzuh, The Portable MBA in Project Management, John Wiley & Sons, 2003.
14. Project documentation		2	2	6	Compulsory readings and analysis of the texts: Virpi Havila, Asta Salmi, Managing Project Ending, Taylor & Francis, Oct 6, 2008.
Exam				22	Revision of compendium
Presentation				12	Independent reading and analysis
Written assignment				22	Independent reading and analysis
Total		32	32	128	

Assessment strategy	Weight,%	Deadline	Assessment criteria
Written exam	60%	During session	Comprehensiveness of the answers (20%) Ability to apply theories and models taught throughout the course (20%); Critical analytical thinking (10%) Style: clearness, consistency, academic vocabulary (10%)
Written assignment	20%	In the middle of semester	Ability to refer to academic literature introduced throughout the course (5%) Comprehensiveness and logic of the argumentation (5%) Analytical thinking (10%)
Performance during seminars	10%	During semester	Quality of comments, insights and relevant remarks (5%) Active participation in seminars (5%)
Presentation	10%	During semester	Ability to employ theories and methods discussed throughout the course (5%) Ability to present the topic in an appropriate coherent form (5%)

Author	Year of publication	Title	Issue of a periodical or volume of a publication	Publishing place and house or web link
Compulsory reading				
Roberts, Michael Harding		HRA Consulting: Michael Harding Roberts' Project Management Book: "Chapter 1 - Introduction and Principles"		http://www.hracoconsulting-ltd.co.uk/project-management-book-0001.htm
Duffy, M.G.	2006	Managing Projects: Expert		Boston: Harvard

		Solutions to Everyday Challenges		Business School Press
The Project Management Institute Writers en Project Management Institute	2004	A Guide To The Project Management Body Of Knowledge (PMBOK Guides) 3rd edition		
Dr. Donald J. McCubbrey (ed.)’s		Project Management 101: “Operations Management: Special Topic: Total Quality Management”		http://www.saylor.org/site/wp-content/uploads/2014/01/BUS402-1.3-m35447-1.4-CCBY.pdf
		Project Management: from Simple to Complex: “Chapter 1: Introduction to Project Management”		http://www.saylor.org/site/textbooks/Project%20Management%20-%20From%20Simple%20to%20Complex.pdf
Robert K., Ph.D. Wysocki; Robert, Jr. Beck; David B. Crane	2003	Effective Project Management, 2nd Edition		J. Wiley
Committee for Oversight and Assessment of U.S. Department of Energy Project Management	2002	Proceedings of Government/Industry Forum: The Owner's Role in Project Management and Preproject Planning		Washington, DC: The National Academies Press
		A Guidebook of Project & Program Management for Enterprise Innovation Volume I		http://www.pmaj.or.jp/ENG/P2M_Download/P2MGuidebookVolume1_060112.pdf
Kliem, Ralph, L.	2007	Effective Communications for Project Management		CRC Press
Burke, Rory	1999	Project Management: Planning and Control Techniques		J. Wiley
Verzuh, Eric	2003	The Portable MBA in Project Management		John Wiley & Sons
Havila, Virpi, Asta Salmi	2008	Managing Project Ending		Taylor & Francis