COURSE UNIT (MODULE) DESCRIPTION

Course unit (module) title	Code
Project Management	

Lecturer(s)	Department(s) where the course unit (module) is delivered
Coordinator: Vytautas Pugačevskis	Vilnius university Business School, Saulėtekio al. 22, Vilnius

Study cycle	Type of the course unit (module)
First	Compulsory/optional

Mode of delivery	Period when the course unit (module) is delivered	Language(s) of instruction
Face-to face	4th semester	Lithuanian / English

Requirements for students	
Prerequisites:	**Additional requirements (if any):**

Course (module) volume in credits	Total student's workload	Contact hours	Self-study hours
5	133	50	83

Purpose of the course unit (module): programme competences to be developed
The purpose of the course unit is to provide students with knowledge of classical project management and train them to develop project management practical skills

Learning outcomes of the course unit (module)	Teaching and learning methods	Assessment methods
Ability to take decision on further project development activities, carry on project administrative tasks.		
Be able to comprehend project manager responsibility, decision importance for successful project development and finish.	Problem oriented teaching, practical assignments, group discussions	Evaluation of practical assignments Examination
Be able to initiate the project and organize the necessary information, to perform necessary project planning activities and develop project management plan, to control project, to close project and summarize lessons learned.		
Be know and be able to explain the fundamental principles, concepts, process stages, goals and objectives, norms and requirements of the classical project management.		

Content: breakdown of the topics	Contact hours							Self-study work: time and assignments	
	Lectures	Tutorials	Seminars	Exercises	Laboratory work	Internship/work placement	Contact hours	Self-study hours	Assignments
1. Project definition. Project management peculiarities. Project management processes and life cycle.	2						2	6	Literature analysis. Creating of project groups.
2. Initiating of the project. Goal and objectives. Project charter.	1		3				4	6	Analysis of the project information. Goal and objectives clarification, charter development.
3. Project management plan. Project scope management.	1	2	3				6	6	Project scope definition, WBS development.
4. Project duration management. Schedule.	1		1				2	6	Development of the project schedule
5. Human resources management. Project organisation.	1		3				4	6	Development of project organization. Recommend team motivating activities.
6. Project cost –planning and controlling. Earned value method..	1		3				4	6	Project cost planning

No.	Topic									Description
7.	Usage of MS Project	2	2	2				6	6	Development of project schedule and budget using MS Project
8.	Project risk management.	2	2	2				6	6	Risk registry development. Response actions planning..
9.	Stakeholders. Communication in a project.	1		3				4	6	Stakeholder analysis, communication planning.
10.	Project quality management. Methods of quality control.	1						2	6	Quality management planning.
11.	Change management. Project controlling.	1	2					2	6	Controlling of the project – principles.
12.	Project closure and documenting. Lessons learned. Management of project information.	2		2				6	6	Project documenting and information management system. Project closure activities.
13.	Exam		2					2	11	Literature review and preparation for exam
	Total	**16**	**8**	**24**				**50**	**83**	

Assessment strategy	Weight, %	Deadline	Assessment criteria
Practical assignments	80 %	During the course, during the seminar	The final score is cumulative. Students will have to complete 8 assignments; each assignment is worth one eighth of the final score. Each assignment will be assessed based on the following criteria: the completeness of the task assigned; the clearness and visualization of provided information.
Examination	20 %	At the end of the semester	Students will have to respond to questions given by the lecturer. The responses will be assessed based on the following criteria: precision of the answers according PMBOK® standard and ability to apply knowledges practically in particular project situations.

Author	Year of publication	Title	Issue of a periodical or volume of a publication	Publishing place and house or web link
Compulsary reading				
	2013	A Guide to the Project Management Body of Knowledge: (PMBOK® Guide). Fifth ed.		Project Management Institute
Rita Mulcahy	2006	PM Crash Course		RMC Publications
Optional reading				
IPMA	2016	IPMA Competence Baseline, ver.4		Download link: http://products.ipma.world/ipma-product/icb/