

APPROVED

by Resolution No. S-2014-7-2 of 14 September 2014
of the Senate of Vilnius University (Resolution No.
SPN-10 of the Senate of Vilnius University, the version
of 23 February 2021)

DESCRIPTION OF THE PROCEDURE FOR THE ELECTION AND TERMINATION OF THE POWERS OF THE MEMBERS OF THE COUNCIL OF VILNIUS UNIVERSITY

CHAPTER I GENERAL PROVISIONS

1. The Description of the Procedure for Election and Termination of the Powers of the Members of the Council of Vilnius University (hereinafter the ‘Description’) shall establish the rules for the organisation of elections of members of the Council of Vilnius University (hereinafter the ‘Council’), i.e. the procedure for nominating candidates to members of the Council, registration, voting for candidates, counting of votes, and the determination of election results and termination of powers.

2. The Description does not govern the procedure for the election and termination of the powers of the two members of the Council, who, in accordance with Article 39(2)(2) and 39(2)(4) of the Statute of Vilnius University, are elected in accordance with the procedure established by the Students’ Representation of the University (hereinafter the ‘Students’ Representation’).

3. The Description has been drawn up in accordance with the Republic of Lithuania Law on Higher Education and Research and the Statute of Vilnius University (hereinafter the ‘Statute’).

4. The election of members of the Council shall be based on the principles of integrity, impartiality, objectivity, legality, equal representation of the genders, publicity, and transparency.

5. At least six months before the expiry of the term of office of the Council, the Chairperson of the Senate (hereinafter the ‘Senate’) shall initiate the formation of a new Council.

CHAPTER II COMPOSITION OF THE COUNCIL, PERSONS ENTITLED TO VOTE FOR THE MEMBERS OF THE COUNCIL

6. The Council shall be composed for the five-year term of office and shall consist of 11 persons – members of the Council.

7. In accordance with this Description, nine members of the Council shall be elected:

7.1. five members of the Council shall be elected from among the nominated candidates – the University lecturers and researchers (in either science or arts) representing the interests of the following scientific areas and fields:

7.1.1. one member of the Council shall be elected from the area of humanities;

7.1.2. one member of the Council shall be elected from the area of social sciences;

7.2. one member of the Council shall be elected from the area of medical and health sciences;

7.2.1. one member of the Council shall be elected from the area of natural sciences, the fields of biochemistry, geology, physical geography, palaeontology, biology, biophysics, ecology and environmental science, botany, zoology;

7.2.2. one member of the Council shall be elected from the area of natural sciences, the fields of mathematics, physics, chemistry, astronomy, informatics or technology sciences;

7.3. four members of the Council shall be elected from the nominated candidates – non-University employees or students, one of each representing the following areas of interest:

7.3.1. humanities, culture, and art;

7.3.2. legal, political, social, economic, financial, and administrative systems;

7.3.3. high-tech related with biomedical sciences;

7.3.4. high-tech related with the sciences of mathematics, physics, chemistry, and informatics.

8. The right to nominate candidates to members of the Council specified in Item 7 of this

Description and the right to elect them, as well as the right to nominate their own candidacy to Council members referred to in Item 7(1) of this Description shall have every member of the academic community of the University who fulfils the requirements of Article 12(4) of the Statute (hereinafter the ‘Voter’). Lecturers and researchers (in either science or arts) of the University employed under open-ended employment contracts or those who have worked continuously at the University for at least three years (including the cases where the break at work for the last three years does not exceed one month between such contracts) according to fixed-term employment contracts for at least 1/2 of the working time standard established in the legal acts of the University (at least half of a post), adding up the total working time agreed upon in the employment contracts concluded with the University shall be considered as the Voters. Continuous work shall also include the time when lecturers and researchers (in either science or arts) held supervisory positions established in Article 22(2) of the Statute and approved by the Council or other positions of lecturers and researchers (in either science or arts) under open-ended employment contracts, as well as the time worked at Šiauliai University before its reorganisation by integrating it to Vilnius University. The working time at the University provided for in this Item shall not include the time worked at the hospitals of the University and other institutions, entities, and organisations established by the University.

9. When nominating members of the Council referred to in Item 7 of this Description, the principle of equal representation of the genders in each of the areas referred to in Items 7(1) and 7(2) of the Description shall be ensured by nominating the candidates of both genders.

CHAPTER III ORGANISATION OF ELECTIONS

10. The elections of Council members referred to in Item 7 of this Description shall be organised and carried out by the Central Electoral Commission of the University (hereinafter the ‘Central Electoral Commission’), the functions, rights and duties of which, as well as the rules of procedure shall be determined by the Regulations of the Central Electoral Commission of Vilnius University approved by the Resolution of the Senate and this Description. The Central Electoral Commission shall also make decisions on issues related to the interpretation and application of the provisions of this Description.

11. In the core academic units and *sui generis* academic units of the University (hereinafter the ‘Unit(s)’), the organisational activities for the election of Council members shall be carried out by Electoral Commissions of the Units. The composition of the Electoral Commission of the Unit shall be approved and its Chairperson shall be appointed by the Central Electoral Commission, based on a proposal from the head of the Unit. The Electoral Commission of the Unit shall be composed of three members – two employees of the Unit and one student representative appointed by the Students’ Representation in accordance with the procedure established by the Students’ Representation. The Electoral Commission of the Unit shall organise the election of the members of the Council in line with this Description.

12. If a member of the Electoral Commission of the Unit wishes to become a candidate to Council members, they must resign from the position of a member of the Electoral Commission of the Unit in writing by submitted a resignation letter to the Chairperson of the Central Electoral Commission no later than five calendar days before submitting documents for their candidature. If a member of the Electoral Commission of the Unit fails to do so, they shall not be registered as a candidate to Council members.

13. The Electoral Commission of the Unit shall:

13.1. organise the election of the members to the Council in the Unit in accordance with the procedure established in this Description;

13.2. draw up and submit to the Central Electoral Commission lists of candidates to Council members nominated by that Unit. Two lists of candidates to Council members shall be drawn up – those standing for seats of Council members in accordance with Item 7(1) of the Description, indicating the area of science specified in Item 7(1) of the Description to which a candidate is to be attributed to, and those standing for seats of Council members in accordance with Item 7(2) of the Description indicating which field of interests specified in Item 7(2) of the Description a candidate is to be

attributed to;

- 13.3. count the votes of the Voters, who voted in the relevant Unit, excluding those who voted in advance;
- 13.4. draw up a protocol on the counting of votes in the Unit, which is to be submitted to the Central Electoral Commission.

CHAPTER IV NOMINATION OF CANDIDATES TO MEMBERS OF THE COUNCIL

14. To be able to be nominated as a candidate to Council members and be elected to Council members, a person needs to have impeccable reputation, to show, through their activity, a good understanding of the mission of the University, to foster the values of the University, to be motivated to promote the quality of the University activity, and to have knowledge, experience and competence necessary for the performance of the duties as a Council member.

15. A candidate must fulfil all of the following formal criteria:

- 15.1. their behaviour must be in line with the standards of the Code of Academic Ethics of the University;
- 15.2. has not been recognised as having committed a criminal act by a court judgement;
- 15.3. has not been dismissed from the office or employment for gross misconduct or at least five years have elapsed since such dismissal.

16. The President of the Republic of Lithuania, the members of the Seimas and the Government as well as civil servants of political (personal) confidence, the Rector of the University, the Vice-Rector, the Pro-Rectors, the Chancellor, heads and deputy heads of core units, University branch offices, representative offices, institutions, enterprises or organisations, in the general meeting of which the University possesses at least 50 percent of the total votes of a relevant legal person may not be nominated as candidates to Council members and may not be elected as Council members.

17. By its resolution adopted at least four months before the expiry of the Council's term of office, the Senate, based on a proposal from its Chairperson, shall publicly announce the start of the process of nominating candidates to members of the Council. Such resolution of the Senate shall, *inter alia*, determine the end of the period for the nominating candidates to Council members. By determining this period, the Senate aims to ensure that the nomination of candidates does not take place during the holiday period of the academic community and that members of the community are given the longest possible period to familiarise with the nominated candidates, and for the candidates – to introduce themselves to the Voters.

18. Voters shall have the right to nominate candidates to Council members within the period determined by the Senate for the election of Council members by submitting a written request to the Electoral Commission of the Unit in a form approved by the Central Electoral Commission. A person who has been nominated or nominates themselves for election to Council members must submit the documents referred to in Item 19 of the Description to the Electoral Commission of the Unit before the end of the period for the nomination to Council members. In the event a candidate to Council members fails to submit the documents within the determined period, the electoral commission of the Unit shall not include this person on the list of nominated candidates to Council members and shall not submit this candidacy to the Central Electoral Commission.

19. Candidates to Council members shall submit to the Electoral Commission of the Unit the following documents approved by the Central Electoral Commission in the manner specified by it:

- 19.1. a copy of a personal identity document (personal identity card, passport);
- 19.2. the data form of a candidate to Council members along with the Declaration on the Impeccable Reputation and the Disclosure of the Conflict of Interest, prepared in accordance with the form approved by the Central Electoral Commission (Annex to the Description);
- 19.3. the consent of the form approved by the Central Electoral Commission (when a candidate is nominated) or the request (when a candidate nominates themselves) to stand for the seats of Council member. In the request or consent, a candidate to Council members must indicate the single area of science or interest referred to in Items 7(1) or 7(2) of the Description they attribute themselves;
- 19.4. The justification that a candidate to Council members fulfils the requirements set out in Item 14 of the Description. This justification, drawn up in the form of a cover letter or recommendation

letter, may be prepared by a candidate to Council members themselves or by a Voter nominating them to Council members.

20. If the same person is nominated to Council members in several units, they shall submit the documents referred to in Item 19 of the Description to the Electoral Commissions of all Units in which a candidate is nominated.

21. The Electoral Commission of the Unit shall draw up the lists of candidates to Council members nominated by the Unit or nominating themselves to Council members and submit them to the Central Electoral Commission within three working days of the end of the period for the nomination of candidates to Council members.

22. Together with the lists of candidates to Council members, the Electoral Commission of the Unit shall submit the documents provided by all candidates to the Central Electoral Commission, which shall verify them and evaluate whether the candidates fulfil the requirements set out in Items 15 and 16 of the Description. The persons who do not fulfil the requirements set out in Items 15 and 16 of the Description shall not be registered as candidates to Council members. In the event the Central Electoral Commission determines that the provided documents of the candidates contain minor deficiencies, it may evaluate to a candidate directing to remedy such deficiencies within the period determined by the Commission and shall re-evaluate a candidate's compliance with the requirements after the expiry of the time period. In implementing the principle of equal representation of the genders, the Central Electoral Commission shall verify whether candidates of both genders are nominated in each of the areas specified in Items 7(1) and 7(2) of the Description and shall not approve the lists of candidates that do not fulfil this requirement and shall not submit the documents of the candidates included therein to the Senate in accordance with the procedure established in Item 23 of this Description.

23. The Central Electoral Commission shall submit the list of candidates to Council members fulfilling the requirements set out in Items 15 and 16 of the Description and the documents referred to in Items 19(2) to 19(4) of this Description to the Chairperson of the Senate, who shall convene a meeting of the Senate to consider the candidacies. The Senate shall evaluate whether the candidates fulfil the requirements set out in Item 14 of the Description and shall submit the reasoned conclusion on this matter to the Central Electoral Commission no later than within ten working days from the date of submission of the documents of candidates to the Chairperson of the Senate.

24. Upon receipt of the conclusion referred to in Item 23 of the Description and having evaluated the reasons presented therein, the Central Electoral Commission shall adopt a decision on the registration of persons as candidates to Council members. By a decision of the Central Electoral Commission, the persons recognised as not fulfilling the requirements set out in Item 14 of the Description shall not be registered as candidates Council members.

25. In the cases referred to in Items 22 and 24 of this Description, the Central Electoral Commission shall return the documents to the candidates not registered as candidates to Council members, specifying the reasons of such a decision. The decision of the Central Electoral Commission not to register a person as a candidate to Council members shall be final.

26. The persons fulfilling the requirements set out in Items 14-16 of the Description shall be registered by the Central Electoral Commission by adding them to the lists of registered candidates to Council members. The Central Electoral Commission shall draw up nine lists of registered candidates to Council members: five lists of candidates from lecturers and researchers (in either science or arts) of the University referred to in Item 7(1) of the Description and four lists of candidates from non-University employees or students in accordance with the areas of interest referred to in Item 7(2) of the Description. The drawn-up lists of registered candidates, together with the documents referred to in Items 19(2) and 19(4) of this Description, shall be publicly announced to the University community at least two months before the expiry of the term of office of the outgoing Council.

27. After the Central Electoral Commission has announced the lists of registered candidates to Council members, it shall be allowed to carry out the campaigning activities. The campaigning activities shall be allowed until the start of the voting. The Central Electoral Commission must, *inter alia*, ensure that during this period equal conditions on announcing information introducing the candidate to the University community on the website of the University in the section administered by

the Central Electoral Commission are provided for all registered candidates to members of the Council. The Central Electoral Commission and the Electoral Commissions of the Units shall ensure that during this period candidates to Council members are given equal opportunities to present themselves to Voters.

28. Campaigning activities contrary to the principles set out in Item 4 of this Description shall be considered, *inter alia*, the personal campaigning by the persons indicated in Item 16 of the Description, heads of core academic units or their deputies, chairpersons of Unit Councils, the presentation of campaigning materials of candidates to the community of the Unit under unequal conditions, preparation, change or restriction of such material at the initiative of the Unit heads, creation of unequal conditions for meetings of candidates with the community of the Unit, provision of information about candidates and on meetings with them to the community of the Unit under different conditions and procedures. Every Voter shall have the right to appeal against the infringements of campaign activity to the Central Electoral Commission. The Central Electoral Commission, having identified the violations that have attributes of infringements of academic ethics, shall forward them to the Central Academic Ethics Commission for consideration.

29. Candidates to members of the Council may withdraw their candidacies by notifying the Central Electoral Commission thereof in writing at least three working days before the commencement of early voting in the election of members to the Council.

30. If a candidate to Council members withdraws their candidacy or loses their right to be elected as a Council member, the Central Electoral Commission must update the announced list of registered candidates to Council members accordingly and shall make it publicly available on the website of the University. The Central Electoral Commission shall ensure that those candidates to members of the Council who are on the lists of candidates to members of the Council are indicated on the ballot papers.

CHAPTER V VOTING, COUNTING OF VOTES AND DETERMINATION OF ELECTION RESULTS

31. The date of voting for the election of members of the Council and, based on a proposal from the Electoral Commission of the Unit, the time and place of voting in the Units shall be determined and announced by the Central Electoral Commission. This information shall be announced on the website of the University and those of the Units at least 15 calendar days before the scheduled voting day.

32. When electing members of the Council in accordance with Item 7(1) of this Description, Voters shall be attributed to one of the five lists of voters of the areas of science referred to in Item 7(1) of the Description. Council members shall be elected by the Voters of all Units in accordance with Item 7(2) of this Description.

33. The Central Electoral Commission shall approve the lists of Voters of each Unit no later than seven calendar days before voting according to the area corresponding to the areas of interest referred to in Item 7(1) of the Description attributed to those Units by the Resolution of the Senate.

34. On the voting places and assignment to one of the areas of the list of Voters specified in Item 7(1) of the Description for the Voters who work in several Units, as well as for those of employees who hold management positions defined in Article 22(2) of the Statute and approved by the Council, shall decide the Central Electoral Commission taking into account the opinion expressed by such employees.

35. Voting shall take place in the Units designated by the Senate.

36. Ballot papers for the election to Council members shall be drawn up in the form established by the Central Electoral Commission, in separate parts of which the candidates to Council members shall be indicated in alphabetical order in accordance with the lists referred to in Item 26 of this Description. The drawn-up ballot papers shall be marked with the seal of the Central Electoral Commission and shall be delivered to the Chairperson and/or members of the Electoral Commission of each Unit upon signature. The Election Commission of the Unit shall mark the served ballot papers with the seal of the appropriate Unit.

37. On each of the candidate lists included on a provided ballot paper, the voting Voter shall indicate one candidate of their choice accordingly.

38. Voting shall be held for two working days.

39. Five working days before the first day of the election, early voting shall commence and shall last for two working days. During the early voting, a Voter may apply to the Electoral Commission of the Unit on the list of Voters of which they are included and receive upon signature a ballot paper specified in Item 36 of the Description, which the Voter shall fill in and submit to the Electoral Commission of the Unit in a sealed envelope. In the event of repeated voting, the early voting shall be carried out in accordance with the rules referred to in this Item.

40. The Electoral Commission of the Unit must ensure the security and storage of all ballot papers in the Unit.

41. A ballot box shall be placed in the voting room of the Unit, into which the Voters shall drop their filled-in ballot papers. The Electoral Commission of the Unit shall count the votes of the Voters of the Unit who had participated in the elections.

42. The votes shall be counted separately by each list of candidates to Council members referred to in Item 26 of this Description.

43. The ballot paper shall be considered invalid if none of the candidates is marked on all the lists of candidates thereon, or if more than one candidate's name is marked, as well as in other cases of void ballot papers, and in cases where determining the true will of the Voter based on the markings on the ballot paper is not possible. If the marking on the ballot paper is unclear or there is a dispute between the members of the Electoral Commission of the Unit concerning the marking of the ballot paper, the issue shall be resolved by the Central Electoral Commission within one working day in accordance with the decision-making procedure established in the Regulations of the Central Electoral Commission.

44. Elections to Council members in each of the areas of science referred to in Item 7(1) of the Description shall be considered to have been held if at least half of the Voters attributed to the relevant area of science referred to in Item 7(1) of the Description have participated therein. Elections to Council members in each of the areas of interest referred to in Item 7(2) of the Description shall be considered to have been held if at least half of the total number of Voters of the University have participated therein. The repeated voting provided for in Item 48(3) of the Description shall be considered to have been held if at least 25 percent of the Voters of the relevant area of science referred to in Item 7(1) of the Description have participated therein or where members of the Council are elected in accordance with the areas of interest referred to in Item 7(2) of the Description, all Voters have participated herein.

45. After counting the votes (both in the first and second round of voting, if it is held), the Electoral Commission of the Unit shall draw up the statements on the counting of votes of each voting round, in which they shall indicate the number of Voters participated in the elections to Council members in that Unit, the number of valid and void ballot papers, the number of votes received by each candidate, and the number of ballot papers collected during the period of early voting.

46. The statements on the counting of votes shall be signed by the Chairperson and members of the Electoral Commission of the Unit. The signed statements on the counting of votes and the envelopes containing the ballot papers received during the early voting shall be submitted to the Central Electoral Commission no later than on the working day following the first round of voting (or no later than the working day following the second round of voting, if such is held). Along with the statements on the counting of votes, the submitted and remained unused ballot papers shall be presented to the Central Electoral Commission. Both the submitted and remained unused ballot papers shall be presented in a sealed envelope marked with the seal of the Unit. Envelopes with ballot papers, including the ballot papers received during the early voting, can be opened during the meeting of the Central Electoral Commission only.

47. Upon the receipt of the statements on the counting of votes of the Electoral Commission of the Unit, the Central Electoral Commission shall count the votes of the Voters according to the lists referred to in Item 26 of this Description, including the votes cast in advance, and shall determine the following:

47.1. the candidates to Council members from the lists of the University lecturers and

researchers (in either science or arts) in each of the areas of science specified in Item 7(1) of the Description who received the most votes;

47.2. the candidates to Council members from the lists of non-University employees and students in each of the areas of interest specified in Item 7(2) of the Description who received the most votes and the percentage of the votes cast by each candidate from the total number of Voters who participated in the elections in that Unit, by each Unit where the voting took place.

48. The members to the Council shall considered to have been elected in the following cases:

48.1. according to the areas of science specified in Item 7(1) of the Description – those candidates who received more than 50 percent of the votes of the Voters participating in the elections, attributed to the list of Voters of the relevant area in accordance with Item 32 of the Description ;

48.2. according to the areas of interest specified in Item 7(2) of the Description – those candidates who got more than 50 percent of the votes of the Voters participating in the elections and more than 50 percent of the votes of the Voters who participated in the elections in at least two-thirds of the Units where the voting took place;

48.3. in accordance with the requirements of Items 48(1) or 48(2) of the Description, if the number of Council members specified in Item 7 of the Description is not elected, the voting that has taken place shall be considered as the first round of voting and no later than 14 calendar days after such voting, a second round of voting of the elections to Council member according to the relevant area specified in Item 7 of the Description shall be held – the repeated voting, in which the two candidates who were not elected during the first round of voting and got the highest number of votes or the highest and equal number of votes, shall participate. The repeated voting (the second round of voting) shall be organised in accordance with the rules established in this Description. Where, pursuant to the requirements specified in Item 48(1) or 48(2) of the Description, in the second round of voting the Council members specified in Item 7 of the Description are not elected in the relevant area, the candidates who have received the most votes in each area shall be declared as the elected Council members. In such a case, if several candidates received an equal number of votes, the candidate who received more votes in the first round of the elections shall become the Council member.

49. No later than within two working days after the last day of the first or second round of voting, a complaint concerning the infringements of the procedure for organising elections in the Unit during the first or second round of voting respectively may be submitted to the Central Electoral Commission. After examining the complaint, the Central Electoral Commission shall no later than within two working days of its receipt retain the voting outcomes unchanged or, having determined that the infringements of the procedure for organising elections had a significant impact on the election outcomes, shall recognise the elections in the relevant Unit void. If the election is declared void, repeated elections shall be organised. The decision of the Central Electoral Commission on the submitted complaint shall be final.

50. The Central Electoral Commission shall register all newly elected Council members, publicly announce their list and the number of votes of each candidate to Council members got in each Unit and collectively. The statement on the counting of votes of the Central Electoral Commission along with the voting results shall be submitted to the Chairperson of the Senate.

51. Before taking up their duties, the elected Council member shall read and sign the Pledge of Commitment in the form provided for in the Academic Ceremony Protocol of the University approved by the Senate at the meeting of the Senate. This provision shall also be applied to Council members elected for the second term of office. The Pledge of Commitment of the Council members shall be received by the Chairperson of the Senate.

52. In the event the number of Voters participating in the elections to Council members is less than that provided for in Item 44 of the Description, new elections to Council members shall be held. New elections to Council member(s) in the relevant area referred to in Item 7 of the Description shall also be organised in the cases where during the candidate nomination period determined by the Senate lower number of candidates are nominated than the number Council members are to be elected in that area, as well as in the case where the Central Electoral Commission does not approve the list of candidates in the relevant area in accordance with Item 22 of the Description.

VI CHAPTER
TERMINATION OF POWERS OF COUNCIL MEMBERS ON THE GROUNDS
ESTABLISHED IN ARTICLE 39(19) OF THE STATUTE

53. The powers of a Council member may be terminated on the grounds provided for in Article 39(19) of the Statute under a decision of the Voters. In the event where a Council member no longer fulfils the requirements established in Article 39(6) of the Statute, the provisions of Items 54–59 of this Description shall not apply.

54. The procedure for the termination of the powers of a Council member on the grounds provided for in Article 39(19) of the Statute may be proposed by any Voter whose proposal is supported by signatures of at least 100 Voters representing the area of a Council member. The procedure for the termination of the powers of a Council member may also be initiated by the Rector of the University, the Chairperson of the Council, the Senate, and the Chairperson of the Senate. Proposals to terminate the powers of a Council member shall be submitted to the Central Electoral Commission for consideration.

55. The Central Electoral Commission shall, within seven days, verify that there are sufficient signatures of the Voters supporting such a proposal (if such signatures are required under Item 54 of this Description) and shall evaluate whether the submitted proposal is not manifestly unfounded.

56. Having determined that the proposal is not manifestly unfounded and sufficient number of signatures of Voters has been collected (if such signatures are required under Item 54 of this Description), the Central Electoral Commission shall, no later than within 30 calendar days from the date of submission of the proposal provided for in Item 54 of the Description, initiate the voting of all Voters representing a specific area on the termination of the powers of the Council member in such area. The voting shall be organised and take place *mutatis mutandis* in accordance with the provisions of Chapter V of this Description.

57. The Central Electoral Commission must make available to the Voters all material which relates with a proposal to terminate the powers of a Council member, and which justifies the termination of the powers provided for in Article 39(19) of the Statute before the start of the voting.

58. If necessary, based on a proposal from the Central Electoral Commission, the Senate may set up a commission to examine the circumstances relating with those provided for in Article 39(19) of the Statute.

59. A decision on the termination of the powers of a Council member on the grounds provided for in Article 39(19) of the Statute shall be adopted if at least two-thirds of the total number of Voters in the area represented by that Council member have voted in their favour. The powers of a Council member on the grounds provided for in Article 39(19) of the Statute shall cease from the date of announcement of the results of the voting.

60. Where a Council member no longer fulfils the requirements laid down in Article 39(6) of the Statute, or their powers expire on the grounds provided for in Article 39(18) of the Statute, the Council shall adopt a resolution in accordance with the procedure referred to in Article 39(20) of the Statute, stating that the powers of that Council member have expired.

61. In the place of the Council member, whose powers have been terminated on the grounds provided for in Article 39(19) of the Statute or whose powers have expired on the grounds provided for in Article 39(18) of the Statute, another Council member shall be elected for the remaining term of office of the outgoing Council, by applying *mutatis mutandis* the provisions of Article 39 of the Statute and this Description.

VII CHAPTER FINAL PROVISIONS

62. Members of a new Council must be elected at least a month before the expiry of the powers of the outgoing Council members. Upon the election of all members of the new Council, and

after they have solemnly read and signed the Pledge of Commitment, the Chairperson of the Senate shall immediately publicly announce the composition of the new Council.

63. The powers of the outgoing Council shall terminate when the new Council members gather to their first meeting, which must be convened within five working days from the termination of the term of office of the outgoing Council.

Annex to the Description of the Procedure
for the Election and Termination of the
Powers of the Members of the Council of
Vilnius University

**DATA FORM OF A CANDIDATE TO COUNCIL MEMBERS AND THE
DECLARATION ON THE IMPECCABLE REPUTATION AND THE DISCLOSURE OF
THE CONFLICT OF INTEREST**

- ____ - ____ 20__

(location of drawing up)

Place for photograph

1. Full name	
2. Date of birth	
3. Place of residence	
4. Telephone number	
5. E-mail address	

6. Education

<i>Education</i>	<i>Name of the educational institution</i>	<i>Specialty</i>	<i>Year of completion</i>

7. Pedagogical title, scientific degree held (<i>if any</i>)	
8. What foreign languages do you know?	
9. Main workplace, position	
10. Other workplaces (<i>if any</i>)	
11. Social activities	

12. Declaration on the Impeccable Reputation and the Disclosure of the Conflict of Interest:

I, _____, in order to become a candidate to the members of the Council of Vilnius University, hereby certify that I fulfil the requirements of the Statute of Vilnius University and the Description of the Procedure for the Election and Termination of the Powers of the Members of the Council of Vilnius University.

I hereby confirm that my behaviour complies with the standards of the Code of Academic Ethics of Vilnius University, I have not been recognised as having committed criminal activity as decided by a court judgement, I have not been dismissed from service or work for gross misconduct or more than five years have passed since my dismissal, and I do not suffer from alcohol, narcotic, psychotropic or toxic substance abuse.

I also hereby confirm that there is no conflict of interest between me and Vilnius University, i.e. there are no reasons related with my family, political or civic affiliation, economic interests or shared interests

with Vilnius University that would prevent me from performing my duties as a member of the Council of Vilnius University impartially and objectively.

I hereby confirm that if, during the elections to members of the Council of Vilnius University and, if elected, as a member of the Council of Vilnius University I find that such conflict of interest exists, arises or becomes apparent, I will immediately report on it to the Central Electoral Commission of Vilnius University or to the Council of Vilnius University (in case the conflict of interest arises or becomes apparent during the term of office), and if the fact of conflict of interest is confirmed, I will resign from the position of a member of the Council of Vilnius University.

In order to become a candidate to members of the Council of Vilnius University, I also hereby confirm that below are specified all my relations with legal persons¹ until five years prior to the submission of this declaration:

Name of legal person	Position	Nature of activity

I am aware that the information provided in Items 1 and 6–12 of this data form will be publicly announced.

(signature)

(name and surname)

¹ Relations with legal persons shall be understood as described in the Republic of Lithuania Law on the Adjustment of Public and Private Interests in the Civil Service and the Rules for Completion, Revision, Supplementation and Submission of the Declarations of Private Interests, approved by the Decision No. KS-176 of 30 December 2020 of the Chief Official Ethics Commission

“On the Approval of the Form of the Declaration of Private Interests and the Rules for its Completion, Revision, Supplementation and Submission”.